



## Account Closure Request

Company Name: \_\_\_\_\_

Forte Merchand ID: \_\_\_\_\_

**Closure Request Applies to:**

ACH Services

Credit Card Services

Both

Date to close Merchant Account: \_\_\_\_\_

*We care about and appreciate your business. Please help us to better understand the reason for your closure request.*

Please check below all that apply:

Pricing

Lack of Volume

Went to another company - (Explain) \_\_\_\_\_

Business Closing

Customer's Don't Use

System/Processing Issues - (Explain) \_\_\_\_\_

Other - (Explain) \_\_\_\_\_

Individual Filling out Request: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

As a duly authorized signer for \_\_\_\_\_ ;  
I authorize Forte to close our Merchant Account.

Title: \_\_\_\_\_ Name: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

*Requests for closure received prior to the close of business on the last business day of the month, will be processed on or around the 5th day of the following month.*

*Please note: If applicable, your early termination fee will be charged on the next billing cycle after your specified closing date. This can be determined in the term and termination section of your Merchant Agreement.*